



ABSR PONY CLUBS

Junior Instructor Program

ALBERTA SOUTH REGION – 2021



BACKGROUND

Within the Alberta South Region we offer our members a multitude of opportunities to develop skills they can put to good use within the equine world and beyond. One of the many skills we value is that of teaching.

Teaching our members to teach has many advantages for the member, the Canadian Pony Club and the greater equine community. Through coaching education, we can build up our Pony Club community. The members that would like to advance as coaches are crucial to keep our program moving forward into the future, they will be our future Pony Club coaches, but will also make great examiners that may eventually give back to our organization through lessons and volunteering.

Building the Pony Club Community.
Improving the quality and depth of our instructors' knowledge.
Giving members another direction to take within the Pony Club system.
Instructors/coaches will make great examiners.

CPC Guidelines for Developing Junior Instructors

The Canadian Pony Club National Education Committee has set out guidelines for establishing a Junior Instructor's Program. This Program has been divided into two areas – stable management instruction and riding instruction.

While CPC encourages all of its instructors to have a current Emergency First Aid Certificate (or better), when the instructor does not have one, there must always be an adult present who does.

Safety is our number one priority!

Stable Management Instruction

Stable management lessons are often taught by older members within a branch. The DC or test rep should be aware of the SM education program offered to its members and in cooperation



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with the members, volunteers and clinicians teaching the program, make sure all aspects of the program are covered adequately.

More advanced active members are strongly encouraged to take part in delivering (parts of) the stable management program. The following guidelines apply:

- C's may begin to assist with D and D1 stable management lessons.
- C1 and above may teach D to C stable management.
- C2 and above may teach D to C1 stable management.
- B and B2 may teach C2 and below.
- HA and A may teach B2 and below.

A strong D2 member or an older member who has not tested up through the levels but has strong knowledge of the levels should be capable of assisting in a stable management class. Older members could be encouraged to host a game at the end of the stable management session or to present a specific topic to the class e.g., a breed, a disease or a discipline they enjoy. (Members can also do this as part of the badge program).

For all Instructors of Stable Management lessons, where the Instructor is under 18, **there must be an Adult on site**. This adult has to have a clean criminal record check on file with the CPC and must have first aid training if the stable management lesson is hosted around horses.

Riding Instruction

For all Instructors / Coaches of mounted activities, where the Instructor/ Coach is under 18, **there must be an Adult Instructor/Coach in charge of the activity**. The Adult must have first aid training and a clear criminal record check on file with the CPC.

Junior Riding Instructors/Coaches must be:

- At least 14 years old or over when they have their C2 level or above or
- At least 16 years old or over when they have their C1 level or above **and**
- Must have first aid training.

Junior Assistant Riding Instructors/Coaches must be

- At least 14 years old or over and have their C level or above and they must be under the direct supervision of an Adult Instructor/Coach. They are encouraged to have first aid training.



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A Junior Instructor

- must be very familiar with the requirements at the level they are teaching.
- must conform to the policy regarding age and educational level, as outlined in the CPC Operations Manual.
- should be encouraged to participate in public speaking events. The badge program offers several badges that involve public speaking, such as the 'breeds', 'bookworm', 'multimedia' and 'history and literature' badges.
- should begin teaching at the D level and move progressively through the levels as they gain experience.

A Branch or Region Junior Instructor program should...

- ensure that Junior Instructors are utilized at education camps, clinics and working Rallies.
- offer assistance in choosing topics and preparing the clinic materials.
- offer "Learn to Teach" clinics as part of the general education program.
- introduce teaching by using shadow or team teaching.
- encourage Junior instructors to attend coaching theory courses
- give Junior instructors specific tasks in the lesson. i.e. warm up, exercises, cool down, set-up fences.
- encourage Junior Instructors to give mounted demonstrations.
- keep track of interested members and encourage them to also become Junior Examiners
- encourage members to pursue instructor and coaching accreditations

When members show interest in shadowing a coach, maturity of the member must be taken into account. If they are not at the level required or age for a junior riding instructor, they can still shadow. - A shadow is there to look and listen.

The instructor must be present and in control of the lesson at all times.

Insurance and remuneration

All active members and Horse Masters, who volunteer their time at a sanctioned pony club event are covered by the Pony Club insurance policy.

Active members or Horse Masters that provide coaching to other active members or Horse Masters *can* be paid for their services and still be insured under the CPC insurance policy.



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Branches could also consider paying for their testing or entry fees to a competition or even their membership fees in lieu of payment.

Do remember that members will profit from the experience the CPC offers them to develop their skills in teaching, presenting and general social skills in a safe setting. This will be of great benefit to them in all their future endeavors.

You could give them a high five and a pat on the back and thank them for paying it forward as the CPC community is built on volunteerism and it is time for them to take on the challenge of keeping CPC a vibrant community that will inspire young equestrians for years to come.

We cannot do it without them.