

SLOV Regional AGM Agenda

Saturday, November 26, 2016

Stittsville Legion Hall, 1481 Main Street, Stittsville

Attendees: Jordan Levisky, Candace Collins, Anne-Marie Fowler, Pam Nuth, Susan Lorden, Cat Hunter, Andrea Soule, Susan Morgan, Diana Bayer, Melissa Bayer, Laverne Fleck, Robyn Fraser, Michele Menard-Foster, Allie Vieweg, Linda Murphy, Anne Bowes, Katiana Fleck, Shawna Carlton, Susan Veldcamp, Louise Hill, Beth Nelson, Brenda Salmon, Shay Brokate, Sarah Pantin, Kelly Hoshko

Regrets: Christine Hickman, Sabrina Gifford, Anne-Marie Duarte, Liz Tucker, Rebecca Seinsch

1. Approve minutes from 2015
Cat Hunter, Jordan – all in favour
2. Membership review 2016
 - 110 youth, 14 Horsemasters
 - Registration fees for 2017 - \$80 for national, \$30 for SLOV = \$110 (youth and Horsemasters)
 - a. Treasurer's report
Handout provided
 - approx. \$15,000 in the bank
 - **Action item: Laverne Fleck** COR waiting for bill for testing 2015
 - Fundraising – National Quiz – approx. \$3000 so far. **Action Item - Cat Hunter** to forward funds to treasurer for deposit in SLOV account, tag funds for 2018 National Quiz
 - **Action item:** Logo needs to be applied to jump trailer, trailer ball for jump trailer – 2 5/8 size – Robyn Fraser
3. 2016 Regional Testing Summary
 - Nearly 50% tested in 2016
 - Senior examiner's report needs to be completed for each test, as well as Branch rep's report
 - Two candidates, Tori Morgan, Katiana Fleck, completed A, Melissa Bayer, completed RA
 - **Action item: Melissa Bayer** to put in A application
 - **Action item: Regional Testing Chair 2017** - date for B/B2 applications – Application & money by Feb 1st (or March 15th, needs to be clarified) – written test in May, assessment in July, tests in August
4. **-Action Item : Regional Testing Chair 2017** – review and present proposal for testing fees for examiners and mileage allocations
 - Fees for examiners – should have separate fee for junior testers
 - Fees for mileage for examiners – needs to be reviewed
 - Pam suggests a testing panel – two volunteers to run A/B testing, two to run C/D testing
 - Junior tester clinic?
 - **Action Treasurer** - Testing grant application – we will receive \$500 for 2016
 - **Action item: Regional Testing Chair 2017** develop 2017 Examiners' List
5. Discipline reviews
 - Winter Camp – weekend for Pony Club – well attended, some branches have entire membership attend – lots of educational clinics, no horses required

- PPG – small group, 3 boys, 15 girls, lots of volunteers, great prizes, BBQ by Charleston Lake PC, need to find a way to interest members, usually around Canada Day – July 3rd in 2016.
- **Action item:** One page calendar with dates of upcoming events to be emailed out to all DCs, first of the month, **Regional Chair and Secretary**
- **Action item:** All registration forms need to be out earlier, all **Discipline Chairs**
- **Action item:** Set dates for events early – **Discipline Chairs**
- Regional Quiz – 92 people, 2 A/Bs & 3 Cs to National Quiz – tentative date for 2017, April 23rd. National is in Kelowna, BC, Thanksgiving weekend
- Website: Up and running – if you see something that doesn't look right, or have suggestions, email Linda Murphy
- **Action item: Discipline Chairs** to forward all dates and forms to Linda for the webpage
- Rally – very few entries – didn't run – hopefully next year will be better
- Dressage clinic – Dec 4th at Dewmont – going ahead
- Tetrathlon ran – one candidate went to National – Acacia Gifford (Congratulations)

6. Branch review

- a. **Stonebridge** – 7 members – working with 3 stables to recruit members
- b. Ottawa Valley Hunt – 17 members – tested 4 at D, 4 test at C, number of educational clinics, number of kids without ponies, lots go to Quiz & Winter Camp
- c. **Kingston** – 9-10 members, stable management meetings, small mini rally, horse show, fundraising BBQs, winter camp & Quiz, members all very involved, monthly parent meetings
- d. **EastWind** – 5 members
- e. **Trillium** – 26 members, active branch, not barn based, 2 members went to National Quiz, winter camp, Quiz & tetrathlon – lots of participation, lots of clinics, mock stable management testing,
- f. **Appleton** – 6 members, Horse Day at Wesley Clover, 2 members tested, Quiz and tetrathlon, 2 members went to National Quiz, clinics at Heroncrest
- g. **Temperance Lake** – 13 members, core group that's very active, participated in Winter Camp, Quiz, PPGs, tetrathlon, branch Christmas party, Dec 18th – RSVP by December 11th – all of SLOV invited
- h. **Charleston Lake** – 18 members, 6 Horsemasters will likely not renew, participated in Quiz, winter camp, meet every 2nd Sunday, PPGs, road trips (Big Sky Ranch, stables), Acacia Gifford went to National Tetrathlon – first place! Testing with Kingston, 2 members went to regional tet, went to stable management clinic, Tori Morgan achieved full A. Parents and members went to the Royal Winter Fair. Educational festival, October 14th, 2017, in Lansdowne – looking for more participants – will keep region posted
- i. **Oxford Downs** – 5 members, participated in Winter Camp & Quiz, all members show competitively, two members tested, AGM on Nov 18th, trying to increase membership, games day in November,
- j. Barrhaven – folding, unfortunately
Action Item: All Branches to send in 2017 Branch Executives Charter and 2016 Financial Statement

7. Youth review

- Goal to increase membership – sent out tons of emails – no response – branch youth rep survey, 7 branches had youth reps, two branches, no youth reps, Youth meeting, FB contest, Regional Quiz contest, activity at Winter Camp; FB page, SnapChat, Instagram, and new webpage for youth reps, Feature Friday – features a youth rep and a branch, Youth meeting at National Quiz,
 - **Action item: Jordan** to send survey results and feedback to Linda to put up on the webpage and send out by email to all DCs again
8. Chair's report
- 2016 was year to reinstate process – DCs meeting at beginning of year – very successful in helping new DC's understand their role
 - RC encourages DC's and Discipline Chairs to form committees to help them run their branches and activities
 - The rules and regulations were reviewed that we need to follow to be active branches
 - Examiners meeting – tried to coordinate testing, and went over testing rules and regulations
 - Need to recruit more junior testers – need to attend examiners clinics, and do two tests as a junior tester to move up.
 - We have a lot of young members, so winter camp and Quiz are very popular, very few have their own ponies which makes it hard to run riding events, need to keep looking for ways to get them involved.
 - **Action item:** Cat to find old version of SLOV testing rules, Stable management guides for rally and examiners
 - Suggestion: stable management clinics/competiton in the winter – no need to bring horses – SLOV Stable Management Guides
 - Good to see more people attending regional AGM, and volunteering for positions.
 - If you're going to take on a job, please do it. Please encourage parents to look at the webpage and the FB page.
9. National Director's report
- 4 10 year certificates – Alex & Tori Morgan, Louise Hill, Shay Brokate.
 - 1 15 year certificate – Melissa Bayer
 - Cat is now National Communications Chair – as well as the newsletter, awards and recognition, governance, etc.
 - New national youth reps – Alison Beauchamp-Lapointe? From Alberta
 - New marketing & fundraising rep – salaried position – must fundraise own salary
 - Shortfall at National level – need to raise more money
 - Proposal to increase head fees by \$10 for 2018 (national), and by \$5 for each of the following years – not yet passed
 - Action : Branch DC's – please consult with your branch members and parents and provide feedback to Cat Hunter (SLOV National Director, and copy slovregchair@gmail.com
 - Alternate proposal – increase by \$50 for 2018 – not supported by SLOV
 - National fundraisers coming up? Possibly paid advertising on CPC webpage
 - Police check policy – restrictions based on offences? Asked to rephrase the policy, so that all chaperones in a position of trust – need to have a police check

- Action: Branch DC's to consider who needs police check for 2017 and send names to Regional Chair at slovregchair@gmail.com so letter of request forms can be signed and ready for next slov regional meeting
- Standard letter for police check on CPC webpage – must be filled in and signed by regional chair before providing to police for check.
- Member in good standing – 60% of activities – including 3 different activities. Branches can set the requirements.
- **Action item:** Next committee to define the 60%
- Drug & alcohol policy – currently zero policy – Competitors, chaperones, etc., must not use drugs or alcohol for 12 hours before or during competitions. Members may use alcohol at social engagements (if they're of legal age).
- **Action item:** Cat to send out the exact wording of the drug & alcohol policy
- Western pilot – coming back – there will be a Western stream in Pony Club, probably by 2018
- Nomination for an Honorary A – possible? Strict guidelines & selection program
- Changes to the SLOV Rules and Regulations – Napanee now western boundary, quorum changed to 33%, changes to election process – one person standing still needs a vote of confidence (secret ballot)
- Streaming – Flat gets stuck at C2 – but it's being looked at now
- Hunter stream – pending –
- Testing: Must pass written, then stable management must be done for each level before the riding test is completed.
- **Action item:** Pam Nuth (2017 Testing Chair to follow up) to contact branch about candidates that tested riding without stable management to let them know that the level is not valid without SM.

Police record checks – Send in the names of the people who need police checks to the regional chair, SLOV regional chair email address - slovregchair@gmail.com – to go on to the next person in the position

Branch financials and new executive must be in by the end of the year

Respect in Sport – CPC still want people to take it – SLOV paid for one person per 10 members in a branch per year

Lunch Break till 1:15

10. Nominations – Acclamations – Elections, votes

Regional Chair – **Angel Mackenzie** – nominated by Anne-Marie Fowler, seconded by Jordan Levisky

Diana Bayer – nominated by Cindy Bleakney, seconded by Susan Morgan

- Angel MacKenzie – new regional chair

Regional Vice Chair – Andrea Soule

Regional Secretary – Susan Lorden - incumbent

Susan Waugh-Veldkamp – nominated by Andrea Soule, seconded by Cindy

Bleakney

- Susan Waugh-Veldkamp – new regional secretary

Treasurer – Brenda Salmon
Membership – Susan Morgan – nominated by Cat Hunter, seconded by Andrea Soule
- **Action item:** provide mailing address for the minutes and webpage as soon as possible
Quiz – Cat Hunter
National Quiz 2018 – Cat Hunter
Winter Camp – Louise Hill – nominated by Candace, seconded by Cat
Rally – Trina Mather Simard – nominated by Candace, seconded by Jordan
Education – Pam Nunn – nominated by Cat, seconded by Linda Murphy
National Director – Cat Hunter
Dressage – Rebecca Seinsch - incumbent
Duncan Wood – nominated by Cat, seconded by Susan Morgan
- New dressage chair – Duncan Wood
Testing – Katianna Fleck, co-chair Anne-Marie Duarte – nominated by Susan Morgan,
seconded Andrea Soule
PPG – Candace Collins – nominated by Jordan, seconded by Brenda Salmon
Newsletter/Communications – Emma Fitzgerald and Julia Higginson (co-chairs) – nominated
by Cat, seconded by Susan Morgan
Webmaster – Linda Murphy
Tetrathlon – Karl McCague – incumbent
Ben Lester – nominated by Susan Morgan, seconded by Louise Hill
- New tetrathlon chair – Ben Lester
Show Jumping – Anne-Marie Duarte – nominated by Susan Morgan, seconded by Cindy
Bleakney
Robyn Fraser and Kelly Hoshko – nominated by Candace Collins, seconded by Brenda
Salmon
- New show jumping co-chairs: Robyn Fraser and Kelly Hoshko
OEF Liaison – Anne-Marie Fowler – nominated by Cat Hunter
Youth Reps – Jordan Levisky and Shay Brokate
Marketing – Diana Bayer (chair), Jordan Levisky – nominated by Cat Hunter, seconded by Pam
Nuth
Fundraising – Emma Fitzgerald (chair) – nominated by Cat Hunter, seconded by Brenda
Salmon
Visiting Commissioners – Pam Nuth, Christine Hickman, Anne-Marie Fowler

Action item: New secretary to compile list of new executive with contact information and email addresses, create new email list, and send to webmaster for webpage

11. New business

- PPGs – zone rules changing
- Thank you to all who solicited new executive members
- Candace – looking for ponies that could be lent to Pony Club members. Found several potential rides, needs help with “dating service” to match up members with horses safely.

Action Item: It has been requested that Candace contact National Risk Management prior to proceeding with this service, before SLOV will endorse it.

12. Adjourn

- Moved by Susan Morgan, seconded by Brenda Salmon – all in favour – 2:35 pm