

Canadian Pony Club



NATIONAL RALLY RULES

[Rally Rules](#)

Rules that apply to running Rally Events within the Canadian Pony Club for both Regional and National events. See General Rules for additional supplemental rules that apply to the disciplines. Changes highlighted in yellow for current year changes.

Updated April 2022.



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1 SCOPE OF THESE RULES

- 1.1 These rules are to be used for all Canadian Pony Club Championship Rallies (hereafter simply called “rallies”). This includes all **Regional**, Zone and National Rally Championships.
- 1.2 These rules are to be used in conjunction with the CPC General Rules Supplement.
- 1.3 Some of these rules are optional, **where noted**, for **REGIONAL** Rallies; some are compulsory.
- 1.4 All Rallies shall be run according to the current Equine Canada General Regulations (Section A) and Equine Canada Rules for Eventing (Section D) except where otherwise stated in these Rules. All organizers should be aware of, and have read the Canadian Pony Club Risk Management Guide.
- 1.5 Where it is necessary to enforce local rules (i.e. additional or alternate rules not included in these rules), these must be clearly posted and announced to the competitors as part of the second official announcement for the rally. They shall, however, not contradict these rules.
- 1.6 Where **REGIONAL** Rallies do not have first and second announcements or prize lists, a set of published Regional Rules may be used as a substitute for providing local additional or alternate rules.

2 FORM OF THE COMPETITION

- 2.1 A Rally shall be primarily a Team competition encouraging teamwork and cooperation. Competitors will normally enter as teams. At the discretion of the Organizing Committee, 'individual' competitors may be accepted and made up into teams. Individuals will be allowed to compete separately only when the Organizing Committee is unable to place them on a team.
- 2.2 A Rally shall have two main parts, Riding and Practical Work and Knowledge, each one bringing out the teachings of Pony Club.
- 2.3 The Riding portion of the Rally shall be divided into a 3 test Event:
 - 2.3.1 Dressage Test.
 - 2.3.2 Cross Country Test Phase D. Phase A (Roads & Tracks) is optional.
 - 2.3.3 Stadium Jumping Test.
 - 2.3.4 All Rallies shall be held over 3 days. The organizers may reduce the time to 2 or 1 day *provided that they receive advance permission* for this from the National Rally Chair.
 - 2.3.5 Time frame for **REGIONAL** Rallies is at the discretion of the Region but shall do everything possible to hold Rally over multiple days.



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2.3.6 Where possible, all rallies should be run completely separately from other events, either by having dates which are different from other competitions at the same location or by providing separate stabling and warm up/cool down areas and with the riding tests being done as a Pony Club group at a separate time from any other riders with their scores counting only towards the rally awards. If this is not possible, rallies may be combined with other Horse Trials and the riders' scores may count for both the event and rally awards provided that advance permission is obtained from the National Rally Chair. In that case, separate stable and warm up/cool down areas are still required so that stable management judging can be done. **When Rally is run in conjunction with a Horse Trial, the Rules of the Horse Trial are in effect for the riding portion only.**

2.4 The Practical Work and Knowledge part shall include Stable Management, written knowledge, and oral knowledge. In addition, other non-written events may be included such as:

2.4.1 One unmounted competition for Captains and/or Grooms (e.g. bridle race, braiding, etc.). This is optional at the discretion of the Organizing Committee. In **REGIONAL** Rallies, an unmounted competition for the SM may be part of the Rally.

2.4.2 A Captain's/Groom's Mounted Stadium Jumping Competition. This competition will be held after the official stadium jumping test. Captains/Grooms shall have the opportunity to ride one of their team's horses over the **Entry** or Pre-Training Division course. Results of this competition will be separate from all other competitions and will not count towards either the team overall standings or the Captain's/Groom's awards. This competition is optional at the discretion of the Organizing Committee, however if this competition is **not** to be included, it must be so stated in the first or second announcement for the rally. If this competition is to be offered, all entrants must have completed an **Entry**/ Pre-Training level Stadium course prior to this competition. For REGIONAL Rallies, where the requirements for Grooms may be lower, a lowered course must be provided.

2.4.3 A parade, with all competitors properly turned out, shall precede prize giving and be the climax of the Rally. Turn out, Dress, Saddlery - as per stadium jumping. Optional at **REGIONAL** Rallies.

2.4.4 Such activities as fox or drag hunts, visits to kennels, picnics, sightseeing, entertainment, etc. should be fitted in where possible. Rallies should provide fun and companionship for team members, as well as an opportunity for learning and competition.



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3 DIVISIONS OFFERED

- 3.1 Entry (Optional for National Rally).
- 3.2 Pre-Training (Mandatory for National Rally)
- 3.3 Training (**Optional** for National Rally).
- 3.4 Preliminary (optional at the discretion of the Organizing Committee).
- 3.5 A Combined Division may be allowed with Dressage and Stadium at one level and Cross Country one level lower.
- 3.6 A Combined Horse Trial (Short course) may be allowed with the approval of the National Rally Chair and will follow EC rules.
- 3.7 At National Rally, at the organizer's discretion, teams of mixed levels will be allowed. **REGIONAL** Rallies may allow mixed teams.
- 3.8 At **REGIONAL** Rallies, Regions may offer whichever levels suit the competitors and are encouraged to offer lower levels for the less experienced riders.

4 MAKEUP OF TEAMS

- 4.1 A Team shall normally be made up of two riders, one Captain who shall also be the Stable Manager, plus a non-riding Groom, and at least one adult supervisor who shall be at least 25 years of age prior to January 1 of the current year.
- 4.2 Regional Rally Chair should have right of first refusal to be the chaperone for the National Rally Team of that region to facilitate gaining experience with National Rallies and to provide an opportunity for National Rally Chairs to meet on an annual basis.
- 4.3 At the discretion of the Organizing Committee, an additional rider or groom may be permitted on each team in which case, team scores in riding events shall be based on the best 2 of the 3 overall scores from the 3 riding tests combined. Stable management may be based on the best 2 out of 3. The Organizing Committee's option to allow 3 riders per team may be used separately for each Division. For example, they may decide to allow 3 riders in the Preliminary and Training Divisions but not in Pre-Training.
- 4.4 A Captain will be responsible for all competitors on his/her team and take full responsibility for seeing that team members follow all rules and regulations of the competitions. It is the Captain's responsibility to transmit to team members any changes or additional instructions which may be given affecting competitors. It is the responsibility of the officials to see that all Captains are notified in writing (preferably) and/or orally of any such changes. Transmitting



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such information to any other individual by officials, should be scrupulously avoided so that confusion and misunderstanding will not ensue.

- 4.5 The Groom will be responsible for helping the riders to care for their horses, to help with mucking out and grooming. The Groom may be asked to assist the rider in their final preparations for Tack & Turnout.
- 4.6 The Team Adult Supervisor is permitted to visit the team tack room and stable area at any time, **to ensure the wellbeing of competitors and mounts**, but is not to render assistance, except in the case of injury or illness to a horse or rider.
- 4.7 The Team Adult Supervisor is not allowed to coach at any time except as specifically permitted for course walks as described in the "Coaching" section of these rules.
- 4.8 **REGIONS** may determine the makeup of the teams. It is strongly suggested that a nonriding Stable Manager be added to each team. Regions may also allow team members to ride in different divisions.
- 4.9 In the event that a region cannot field a complete team for a national event in their discipline, each Regional discipline chair has the ability to scramble a team with another region. That scrambled team must be approved by that discipline's national chair."

5 ENTRIES

- 5.1 The regional selection committee must approve the members chosen to represent their Region. Entry forms must be signed by the District Commissioner and by an Instructor who has seen the proposed competitors in action. Only applications sent in through a Region will be accepted. Applications sent in by individuals or Branches will not be accepted.
- 5.2 Only regions and members of branches in good standing with the Canadian Pony Club may compete.
- 5.3 The Organizing Committee may also, with permission from the National Rally Chair and the National Office, invite Pony Club teams from other countries to compete.
- 5.4 After the closing date for entries, no substitution may be made of horse or rider except in cases of illness, lameness or other unavoidable circumstances, which must be certified by the District Commissioner and accompanied by a doctor's or veterinarian's certificate as applicable. All Team members are to be named and the Division confirmed by registration deadline.
- 5.5 The Organizing Committee must allow entries for at **least one team from each eligible Region** but may limit entries to the Training and Preliminary Divisions to only those teams which bring horses to the Rally and/or upon availability of suitable mounts.



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- 5.6 The organizing Committee may at their option allow additional teams to enter in any or all Divisions but may require all of the extra teams to provide horses regardless of how far they travel.
- 5.7 **REGIONS** may deal with Entries as they please, provided that all entries are members in good standing, including PSO memberships and entry eligibility is clearly stated in the prize list or Regional Rules.

6 QUALIFICATIONS – COMPETITORS

- 6.1 Competitors must be at least 13 years of age prior to January 1 of the current year. Where needed by special circumstances such as a landowner's insurance requirement, the Organizing Committee may require a higher minimum age but only provided that the change is approved in advance by the National Rally Chair.
- 6.2 All riders must have passed the **complete C** test level or higher before applying. Note that all riders will be judged for stable management as a "B" regardless of their actual test level.
- 6.3 All Captains/Grooms must have passed the **complete D2** test level or higher before applying. A very mature and responsible member is required to carry out the responsibilities of a Captain/Groom as described in item 4.4 and 4.5. Note that all Captains/Grooms will be judged for stable management as a "B" regardless of their actual test level.
- 6.4 All competitors must have paid their membership dues for the current year and be otherwise in good standing with their Branch, Region, and the Canadian Pony Club.
- 6.5 All competitors must have a properly completed Canadian Pony Club Acceptance of Risk form on file with their Region.
- 6.6 All Riders must have **successfully** completed at least one cross country course at a level equal to or above the Division which they are entering within the two years prior to the Rally. All riders must have completed a full cross-country course on at least 2 different horses at a level equal to or above the Division which they are entering, within the two years prior to the Rally.
- 6.7 **REGIONS** may determine their own requirements for qualifications. Regions may allow qualified E's to compete in Regional Rallies.

7 QUALIFICATIONS – HORSES

- 7.1 All horses must be at least 5 years of age.
- 7.2 No stallions may be ridden in any CPC Rally.



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- 7.3 The Organizing Committee will make every effort to provide a pool of qualified horses at the Entry/ Pre-Training level sufficient for one team from each Region which comes from a long distance and cannot reasonably bring horses (normally further away than the neighboring province). Pool horses may be used in Training or Preliminary Divisions provided that both the rider and horse are qualified for the higher level.
- 7.4 Except for pool horses, any horse which is classified as Preliminary or higher level under Equine Canada rules must enter the Preliminary division if offered. When no Preliminary division is offered such a horse may enter the Training division.
- 7.5 Except for the Captains' Jumping round, if offered, horses may be ridden only once in any competition.
- 7.6 Except for the Captains Jumping round if offered, the same horse must be ridden by the same rider throughout all parts of the Rally.
- 7.7 Except for pool horses, all horses must have completed at least one cross country course without being eliminated at a Pony Club Rally or a recognized event at a level equal to or above the Division which they are entering within the two years prior to the Rally.
- 7.8 Preferably, pool horses should also meet the qualifications in item 7.7. However, if it is not possible for the organizer to obtain sufficient horses which do meet those qualifications, they may use other criteria to determine the ability of the horses provided that prior approval for those criteria is obtained from the National Rally Chair. Horses which do not have any **demonstrated** ability to handle a cross country course must not be used.
- 7.9 All horses must be inspected by the Ground Jury or a veterinarian between arrival and the first mounted event. **It is strongly recommended that a veterinarian be in attendance during the Cross-Country Phase of the Rally.** The Ground Jury or a veterinarian will inspect horses before stadium jumping. Only those horses which pass inspections may continue to compete.
- 7.10 Upon recommendation of the ground jury, when another horse is requested by a competitor, a penalty will be applied. See scoring rules for that discipline for penalty assignment.
- Other than reason of the horse's safety or when a horse is removed from that competitor's level or the competition all together for lameness or safety reasons, this rule will apply. "
- 7.11 All horses/rider combinations participating in **REGIONAL** Rallies must have at least schooled on a Cross Country Course prior to attending the Rally.

8 HORSE INSPECTIONS

- 8.1 There will be three inspections of all horses to determine which horses are in proper condition to take part in or to continue to take part in the event.



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- 8.2 These inspections will take place before the start of the competition, at the end of Phase D (Cross Country) of the Cross-Country Test, and before the start of the Jumping Test.
- 8.3 For the first inspection, dress shall be neat, tidy, and appropriate for the stable if the inspection is held on the move-in day and may be either appropriate stable dress or dress as for the Dressage test at the option of the Organizing Committee or Ground Jury if the first inspection is held on the same day as Dressage.
- 8.4 The second inspection shall be as for the Cross-Country test and is meant to ascertain horse condition.
- 8.5 Dress for the third inspection may be either appropriate stable dress or dress as for the Jumping test at the option of the Organizing Committee or Ground Jury and may be for horse condition.
- 8.6 **REGIONAL** Rallies should try to offer all three inspections when possible but must offer an inspection after Phase D Cross Country.
- 8.7 At the end of Cross-Country Phase D, it is compulsory to present horses for inspection, under penalty of elimination, to the Vet, or in their absence, to a member of the Ground Jury or its delegate. This includes all horses that started on Phase D **Cross Country**.

9 DRUGS AND MEDICATIONS

(See General Rules for full details)

- 9.1 The Canadian Pony Club is not qualified to pass judgment on the moral and health questions associated with the use of marijuana or controlled dangerous substances by young people. It does, however, emphatically forbid the use or possession of marijuana or controlled dangerous substances by all participants in Regional or National Competitions, where such substances are prohibited by Provincial or Federal Law. Use or possession of alcohol is likewise forbidden, except away from the competition grounds by persons of legal age under local law. Use of forbidden substances or misuse of alcohol is subject to disciplinary action, up to and including disqualification. It is forbidden to consume alcohol 24 hours prior to competition.

10 DRESS AND TACK RULES

The Rules in this section are not meant to cover every situation. Please refer to CPC General Rules & see the **Equestrian Canada – Section D Eventing** Rules for more details or explanations.

10.1 **GENERAL - APPLY TO ALL RIDING PHASES.**

- 10.1.1 The Canadian Pony Club makes no representation or warranty, express or implied about any protective gear. Death or serious injury may result despite wearing such protective gear, as horseback riding involves an inherent dangerous risk and no



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protective gear can protect against all injuries, foreseeable or unforeseeable. The parent or guardian of any pony club rider is responsible to determine that the appropriate protective gear is worn and such gear is properly fitted and in good condition as Canadian Pony Club Inc., its regions, branches, committees or activity organizers are not responsible for checking protective gear worn by pony club riders.

- 10.1.2 If a rider's hard hat comes off during competition, the competitor must not proceed until it has been replaced. Ignoring this rule will be penalized by disqualification. Handing the hat to the rider does not constitute unauthorized assistance.

10.2 DRESSAGE

- 10.2.1 Dressage Tests will be taken from EC Eventing Dressage Tests. Regions may use EC Eventing Tests or Pony Club Tests.
- 10.2.2 All EC Eventing Dressage Rules shall apply except as provided in these rules.
- 10.2.3 **Nose covers may be used with a Veterinarian's Certificate.** Use of a tongue strap and/or tying down the tongue is not allowed. However, if in the opinion of the Ground Jury, insects are present to such a degree as to interfere with the performance, ear nets and or non-restrictive nose fly guards may be used in the competition arena. It is the rider's responsibility to ascertain whether the Ground Jury will allow the use of these in the dressage test.

10.3 CROSS COUNTRY

- 10.3.1 All EC Eventing Cross Country Rules shall apply excepted as provided in these rules.
- 10.3.2 A Body protective vest must be worn. See General Rules. (revised 2019)

10.4 STADIUM

- 10.4.1 All **Equestrian Canada – Section D Eventing** Stadium Rules shall apply excepted as provided in these rules
- 10.4.2 These dress and tack rules are also mandatory at **REGIONAL** Rallies.
- 10.4.3 The inspections for turn out and tack check shall be made before the competitor begins his/her warm up for the Dressage Test, tack check before the Cross-Country Test and tack check before the Stadium Jumping Test.

11 STABLE MANAGEMENT

- 11.1 Stable Management Judges should discuss expectations with the competitors prior to the start of the judging. The purpose of this competitive section of the Rally is to give to the competitors



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an opportunity to demonstrate the practical aspects of horse care and stable work that they will have been taught, through their Branch activities.

- 11.2 Time must be provided on the day of the competition, for the judges to give comments on Dressage and Endurance Test, and, prior to the final day, time must be given for the Stable Management Judges to address the competitors.
- 11.3 A written test on Rally Rules worth 10 points is to be given to the Captains, converted to penalty points, and added to the Captain's Stable Management score. (e.g. each point lost =1 penalty point).
- 11.4 Tack rooms will not be judged for colour, artistic achievement, originality, etc. Safe, clean and workmanlike tack rooms are all that is required.
- 11.5 Checks of horses and tack should generally be made only in the presence of either the rider or the Captain or the Groom, to allow the judge to point out why a penalty is assessed and written explanation should be provided on the daily Stable Management sheet.
- 11.6 In case of infractions which cannot be assessed against an individual for lack of evidence, the penalty points should be assessed against the Team. (Overall Impression - Team: on daily Stable Management Assessment Sheet).
- 11.7 Stable Management penalties assessed must be posted each day on master score sheet.
- 11.8 **REGIONS** are strongly encouraged to make SM an important part of Rally at every level. Stable Management may be counted as team scores instead of individual. If this occurs then Regions may decide how they wish to award Top Groom awards.

12 NUMBERS

- 12.1 To facilitate judging, competitors must wear numbers at all times, as well as their Pony Club pins and coloured disc, which indicates their Pony Club standing.
- 12.2 Each stall should be marked with the competitor's number, name and Division. All tack and equipment should be marked with the competitor's number.
- 12.3 After evening stables, numbers should be left with the equipment unless instructed to do otherwise by the Organizing Committee or Ground Jury.
- 12.4 The division in which riders are entered must be readily identifiable, preferably by assigning a specific colour for their rider numbers. If numbers are not available in sufficient colours, separate number ranges may be used such as 100-199 for pre-training, 200-299 for training. In addition, Captains must be identified as such by a different coloured number or range of numbers.



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13 COACHING

- 13.1 Stable Management judging includes an assessment of the way in which riders and Captains/Grooms care for their horses, prepare their horses for the test to be ridden, and cool out the horses after the test. The warm-ups for each test are a part of the Rally competition.
- 13.2 One adult supervisor or coach per team will be permitted to walk the Cross-Country course and the Stadium Jumping course with the competitors prior to the competition during the time allowed for the “official” course walk. For Cross Country, competitors and the supervisor or coach will be permitted to re-walk any portion of the course before the competition and time must be allotted for this in the schedule. In the case where a coach has been supplied by the Organizers then that coach will be the “one” coach to walk the courses with all team members.
- 13.3 At National Rallies, coaching must be applied fairly and equitably to all riders. Coaching by a parent is not allowed. **REGIONAL** Rallies may set their own guidelines for fair and equitable coaching. These guidelines must be clearly posted via Regional Rules or on the Entry Form.

14 SCORING

The entire Rally is to be judged on a penalty point basis. Scorers are to follow EC Eventing Rules for scoring the three riding phases, except as listed in 14.4

When another horse is selected as per Rule 7.10 the penalty points will be 25 points.

Note: After any fall, anywhere on the grounds, the rider must see the medical personnel.

Note: Falls that occur in the warm up ring are not penalized but the rider must be cleared by the medical personnel prior to remounting **or leaving the warm up area.**

14.1 DRESSAGE SCORING

The scorer is to follow Equestrian Canada – Section D rules Eventing Canada Dressage Scoring.

Judges will award good marks from 0 to 10 for each numbered movement and for each of the collective marks.

14.2 CROSS COUNTRY SCORING

The scorer is to follow Equestrian Canada – Section D Eventing Cross Country Scoring except as listed by 14.4

14.3 STADIUM JUMPING SCORING

The scorer is to follow Equestrian Canada – Section D rules.



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14.4 A competitor who has been eliminated may continue to compete provided that for the test in which he or she is eliminated, he or she shall be deemed to have incurred the following penalties.

14.4.1 Dressage Test - Worst score plus 20 additional penalties.

14.4.2 Cross Country Test (R&T + X/C combined) - Worst score plus 50 additional penalties.

14.4.3 Stadium Jumping - Worst score plus 15 penalties.

14.4.4 Stable Management - Worst score plus 30 additional penalties.

The worst score shall be that of a competitor finishing last among those not eliminated in that test.

No individual or team which has been eliminated at any point may place ahead of an individual or team which was not eliminated for any ribbon or trophy.

If there are ties in standings in Dressage, the ties shall be broken by awarding the higher placing to the rider with the highest total "General Impressions" marks. If still tied, the tie shall stand.

If there are ties in the standings for the Cross Country Test, the ties shall be broken by awarding the higher placing to the rider with the cross country Phase D time which is closest to the time allowed. If still tied, the tie shall stand.

14.5 These scoring rules must be followed at all **REGIONAL** Rallies. Regions allowing mixed level teams may develop their own weighting system for scoring purposes.

14.6 In instances where a team is short a rider/stable manager and it is beyond their control (rider/stable manager is injured and unable to continue) an average of all counted scores for that phase will be applied.

15 CROSS COUNTRY AND STADIUM JUMPING SPECS

See Equestrian Canada – Section D rules.

Test	Entry	Pre-Training	Training
Cross Country – Phase A			
Speed	220mpm	220mpm	220mpm
Time	Depends on distance	10 min	10 min
Distance	Less than 2200m	2200m	2200-3300
Cross Country – Phase D			
Speed	350mpm	400mpm	400-450mpm
Distance	1400-200m	1500-2250m	1800-2500m
Max. Jumping Efforts	10-18	12-22	16-24



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Test	Entry	Pre-Training	Training
Max. Heights	0.85m	0.91	1.00m
Stadium Jumping Test			
Speeds	300mpm	325mpm	350mpm
Distances	350-450m	350-450m	350-450m
# of obstacles/efforts	9-10/9-11	9-10/9-11	10-11/11-12
Heights	0.85m	0.96m	1.05m

REGIONS may add lower levels as required.

For complete specifications for Cross Country and Jumping Tests, please see Annex 6 & 7 in the Equestrian Canada – Section D Eventing Rule Book.

16 COOLING OUT PROCEDURE

- 16.1 After you cross the finish line, slowly pull up and check with the Vet for instructions. Proceed to cool out area and trot large circle and then walk a large circle.
- 16.2 Dismount, run stirrups up, remove overgirth, loosen girth and continue to await the Vet's instructions.
- 16.3 With the assistance of a team member proceed with the cool out. Please note: **It is very important to keep the horse moving.**
 - a) Remove spurs
 - b) Loosen noseband (leave buckled so not to injure you or him)
 - c) Check for injuries, loose or pulled shoes, etc.
- 16.4 At the Vet check, stand at the head of, but not in front of, the mount. Hold the reins out either side of the bit and allow the Veterinarian to take the temperature, pulse and respiration. At this time, the competitor should stand quietly, be attentive and observe the Veterinarian. As you will be returning to the Vet check in 10 minutes, check your watch to ensure you report back on time. As Vet for results of the TPR.
- 16.5 Cooling out should be done appropriately according to the mount's condition and weather i.e. Heat and humidity. Remember to keep the horse moving as you untack and sponge off.
 - a) If rectal temperature is below 40 C then proceed with sponging the mouth, neck, chest and between the hind legs. Make sure that you scrape the water off right away, as evaporation is a major part of cooling down. As the horse is being walked, remove the tack as efficiently as possible. Continue sponging and scraping. Offer the horse limited water. Walk in a large circle and keep a safe distance from others. Cover horse appropriately according to the weather.



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- b) If rectal temperature is higher than 40 C then remove tack as efficiently as possible. You need a plentiful source of cold water and ice and the means to apply it, ie. Large sponges, buckets, and a scraper to remove excess water. Continue to douse the horse and scrape water off quickly until the horse's temperature comes down. Offer limited water to drink.

16.6 Report back to the Vet check.

16.7 Remain in the cool out area and continue to walk for a further 20 minutes. Offer limited water to drink. If you think that your horse is in distress, go straight to the Vet check and tell them.

16.8 After half an hour of cool out, your horse's heart rate should be decreasing towards normal; if the horse is still stressed after the half hour, then the horse should be kept walking until the officials are satisfied that the horse's heart rate is down.

16.9 Ask officials for permission to leave the cool out area.

Please note: These are guidelines. Use your good horse sense to ensure that your horse is as comfortable as possible. When in doubt – ask for assistance from the officials.

KNOW BEFORE YOU GO:

Know your horses' normal resting temperature, pulse and respiration. Also find out what's normal for him after galloping, what his readings are when he first comes in and how long he typically takes to recover.

Every horse has its own pattern of cooling out – Thoroughbreds, bred to gallop tend to be more efficient at cooling out than warmbloods or crossbreeds.

17 AWARDS

17.1 Awards should be given for first to fifth places inclusive for each Division.

17.2 Whenever a team receives an award (ribbons/medals), each member of the team including Captains, will receive a ribbon or medal.

17.3 Team Awards:

17.3.1 Best Overall team score. Includes riding scores plus stable management scores assessed against the team, Captain, Groom, and all riders. If there are 3 rider teams, only the best 2 overall riding scores are included. All stable management scores are included.

17.3.2 Best Stable Management score. Includes all Stable Management scores assessed against the team, Captain, Groom, and all riders.

17.4 Individual Awards:



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- 17.4.1 Overall best score (Riding and Stable Management scores combined) for each Division.
- 17.4.2 Best Captain's score for Captains in each Division (only 1 ribbon/medal required)
- 17.4.3 Best Stable Management score for Grooms in each Division. (only 1 ribbon/medal)
- 17.4.4 A certificate should be provided to each competitor with placings recorded on the back. Certificate sample can be found in the Organizers Handbook.
- 17.4.5 Additional awards are at the discretion of the hosting Region, keeping in mind that too many awards cause the awards to lose their value.
- 17.4.6 Clear round ribbons may be given for the Grooms round in Show Jumping.

For **REGIONAL** Rallies, awards are at the discretion of the Region, keeping in mind that too many awards cause the awards to lose their value.

18 PROTEST AND OBJECTIONS

- 18.1 The Ground Jury will hear all protests and complaints on all matters pertaining to the Rally.
- 18.2 Only team Captains may make objections. An objection must be made in writing and must be delivered to either the Chairman of the Organizing Committee or to a member of the Ground Jury, within an hour of the occurrence which gave rise to the objection, or where it concerns a matter of scoring, within thirty minutes after the posting of all scores for the test in question.
- 18.3 It is recommended that the adult team supervisor be present at all hearings of objections or protests by the Ground Jury.
- 18.4 The Ground Jury shall ensure that all objections or protests are investigated and adjudicated at the first possible opportunity after the delivery of the written objection.
- 18.5 The decision of the Ground Jury shall be final. **There shall be no appeal.** In all matters pertaining to Stable Management or mounted events, it is recommended that the Veterinarian and/or the Technical Delegate be included in the Ground Jury's investigations and deliberations if appropriate. The Veterinarian and the Technical Delegate may only advise, but not vote, on the final decision.

19 DISQUALIFICATION AND ELIMINATION

- 19.1 Elimination from one of the tests entails elimination from the overall classification.
- 19.2 Competitors who have been eliminated in a test shall be permitted to participate in the subsequent test(s) but will be awarded a score of Worst Score Plus with the following provisions, which must take place before the competitor is scheduled to start the next test:



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- a) The competitor who has been eliminated due to being unseated must be examined by designated medical personnel and receive medical clearance and must fill out the Acceptance of Risk form found in Appendix 2 at the back of this document. The competitor and coach/trainer or parent/designated adult supervisor must sign the acceptance of risk form. If the coach/trainer or parent/designated adult supervisor is not available to sign the form, the competitor may not continue.
- b) The competitor who has been eliminated by something other than a fall must receive permission of the Ground Jury, the Technical Delegate and the Organizer in order to continue.
- c) If there is not sufficient time for these conditions to be met before the eliminated competitor's scheduled start time in the next test, the competitor may not continue.

Exception – the Organizer may permit the competitor to start at an alternate time.

- 19.3 Competitors eliminated due to Abuse of Horse and Dangerous Riding will not be permitted to continue in the competition.
- 19.4 Competitors eliminated due to fall of horse and rider will not be permitted to continue in the competition.
- 19.5 Competitors who have been eliminated in a test and are permitted to start the subsequent test "hors concours", must retire and leave the course upon the first refusal.
- 19.6 Disqualification from one of the tests entails disqualification from the final classification. A disqualified competitor and any horse they are competing may not take further part in the Event.
- 19.7 All competitors and supervisors should be aware of the difference between disqualification and elimination. Eliminated competitors may continue with the next test in the competition with an extra penalty in the test where they were eliminated as described in the scoring section of these rules. Disqualified competitors may not take part in any further activities at the Rally.
- 19.8 Grounds for disqualification include:
 - Abuse of the horse.
 - Exercising with improper saddlery or headgear.
 - Allowing anyone other than the competitor to school a horse.
 - Jumping unflagged practice jumps or jumping practice jumps backwards.
 - Jumping practice jumps set higher than the maximum height or spread allowed in the test.
 - Jumping practice fences at times other than those set by the organizers.



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- Riding too close to the dressage arena or cross country jumps prior to or during the competition.
- Inspecting the cross country or stadium jumping obstacles before they are officially shown to all competitors.
- Any rider who constitutes a hazard to themselves, other competitors, spectators, their own horse, or other horses may be disqualified.

19.9 As soon as a rider is disqualified or eliminated in any test, they must leave the course or arena at a walk (either mounted or unmounted) taking care not to interfere with other competitors.

19.10 **REGIONAL** Rallies must adhere to these rules.

20 GENERAL RULES

Visitors are permitted to visit stables during set times at the discretion of the Rally Organizing Committee. Such hours should be clearly posted at the barns.

20.1 Rally organizers may set times when team members are not allowed in the stables, except in an emergency.

20.2 No smoking permitted at any time in the Stable area or anywhere else on the grounds except for such designated smoking areas as the Organizing Committee may provide. The penalty for breaking this rule is disqualification.

20.3 No competitor will be allowed to leave the grounds without permission from a member of the Rally Organizing Committee or Ground Jury.

20.4 Vehicles must not be driven at any time during the Rally, in the competition area, by any competitor, except with the permission of the Organizing Committee.

(Note only: At this point Rally is considered to be a schooling format. While EC rules are utilized Schooling Shows do not require EC Officials. The scores do not count toward non-Pony Club events. In the case where Rally is combined with an official Horse Trial all EC Eventing rules apply for the Riding portion.)

21 OFFICIALS

The President of the Ground Jury must be approved by the National Rally Chair. For **REGIONAL** Rallies, the organizing committee must approve the President of the GJ.

21.1 The Ground Jury will consist of three members. The appointed President of the Ground Jury will be designated its Chairman. One of its members shall be chosen from the Stable Management Judges, the other shall be appointed from the Dressage or Stadium Jumping Judges, or other competent horsepersons.



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- 21.2 Stable Management Judges and Dressage Judges should be obtained outside the host Region wherever reasonable. Stable Management Judges must have previous experience. i.e. Canadian Pony Club Championship Rallies, Regional Rallies, 'A' & 'B' Testing.
- 21.3 No member of the Organizing Committee may be a Dressage Judge, a Stadium Jumping Judge, the Course Designer, the Technical Delegate (if utilized), or a member of the Ground Jury.
- 21.4 The Technical Delegate (T.D.) or CPC Approved T.D. (if utilized) is appointed by and responsible to, the Organizing Committee and must be selected from the current list of accredited Equine Canada Technical Delegates or CPC Approved Technical Delegates.
- 21.5 The Organizing Committee shall appoint a Safety Officer who shall be responsible for preparing a safety plan for the rally, coordinating emergency responses, recording details of any safety incidents and following the Canadian Pony Club Risk Management Guide and its recommendations. This rule also applies to REGIONAL Rallies.
- 21.6 The Organizing Committee shall appoint stewards to ensure that the required tack and turnout checks are done and to enforce rules in the exercise and warm up areas.
- 21.7 The Organizing Committee shall appoint an appropriate number of jump judges who are responsible for recording faults and handling emergencies at their assigned obstacle(s) or compulsory flags.
- 21.8 The Organizing Committee shall appoint an appropriate number of knowledgeable persons to accurately record the starting and stopping times of all competitors.
- 21.9 The Organizing Committee must have medical info for each competitor readily available to the medical personnel.
- 21.10 The Ground Jury may direct stewards to patrol the cross-country course, whether mounted or unmounted, and to report the conduct of any competitor which is not in the spirit of the competition. The Ground Jury shall decide whether the competitor is to be penalized.

REGIONAL Rallies must have an EC TD or CPC Approved T.D., they must have a Safety Officer, a Ground Jury and whatever other officials they deem necessary.

22 ORGANIZATION

Organizers refer to the Organizers Handbook for guidelines.

The Rally Organizing Committee should be formed early in the year (January), to decide on date, location and tentative program. The Committee must be familiar with current EC Rules Sections A and D, as well as these Rules.

The Rally Organizing Committee is responsible for all aspects of the Rally including:



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- Accommodation, Entertainment and meals for all competitors and team supervisors.
- Officials including stable management judges and a safety officer.

22.1 **REGIONAL** Rallies may formulate their own timeline and arrangements.



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APPENDIX 1 – STABLE MANAGEMENT FORMS

The following stable management forms are not part of the formal rules. **REGIONS** are permitted to modify these sheets for use in their Region.

They may be changed at any time by stable management judges, scorers, or other persons with the approval of the National Rally Chair.

Please refer to the Stable Management / Groom Handbook under Document section for guidelines and judging sheets.



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APPENDIX 2 – CANADIAN PONY CLUB ACCEPTANCE OF RISK FORMS FOR RALLIES

Competition Name _____ Date _____

This form must be completed and signed by all competitors who have been eliminated due to being unseated, and who wish to continue the competition under the Pony Club “Worst Score Plus” System.

REGIONS must use this form for all Regional Rallies.

These competitors must be examined by designated medical personnel and receive medical clearance before being allowed to continue.

In consideration for my continued participation in this Rally:

☐ I AGREE that I voluntarily choose to continue to participate in this Rally.

☐ BY SIGNING BELOW, I AGREE to be bound by all applicable rules. I have been checked by the competition medical personnel.

Rider _____ Signature _____

Parent or Designated Adult Supervisor _____

Signature _____
(Mandatory for all members under 18)

Coach/trainer _____ Signature _____
(Optional)

I confirm that the above-named competitor has medical clearance to continue in the competition.

Medical Officer _____ Signature _____

Competition Officials Approval

President of Ground Jury _____ Signature _____

Technical Delegate _____ Signature _____

Please attach this form to the incident report and send to the National Office.



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APPENDIX 3 – NATIONAL AND INTERNATIONAL RALLY ELIGIBILITY REQUIREMENTS

Please read these over carefully prior to submitting your application. Age requirements must be met prior to January 1st of the competition year. Level requirements must be met prior to submitting the application. (Added to the Rally Rules April 2012)

Membership

National	Active
International	Active

Age

National	Rider minimum age 13 years old prior to Jan. 1 of the competition year. Groom/Captain minimum age 13 years old prior to Jan. 1 of the competition year.
International	17-21

Rating

National	Non-riders must have achieved D2 before applying. Riders must have achieved C before applying.
International	B - Training

Qualifying Period

National	Within the last two years
International	2 years

and type of Qualifiers

National	Regional Finals or Regions to determine how to qualify the competitors if no Regional Finals are held.
International	National Championships

Verification of Results

National	All Riders must have successfully completed at least one cross country course at a Pony Club Rally or a recognized event at a level equal to or above the Division which they are entering within the two years prior to the Rally.
International	Regionals or Horse Trials at Training and Show Jumping at 3'6

Min Performance

National	Must have successfully completed an Entry or Pre-Training level course within the last two years.
International	Training level Horse Trials

Required Documents

National	Entry Forms
International	National Package



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Signatures

National Regional Chair and Regional Rally Chair. Regional Chair will sign a general declaration that they are aware the member is applying for the event.

International Regional Chair, Regional Rally Chair, National Rally Chair

Letters of Reference

National Three letters from individuals familiar with the requirements and the applicant (not a family member) e.g. DC, coach, competition official, examiner, addressing the following: Rider maturity, ability to take direction from a coach/chaperone other than their own, experience riding a horse unfamiliar to them in competition.

International DC, RC, Coach

Medical Fitness

National If a member has an illness, injury or medical condition that may interfere with their ability to participate fully, a medical certificate may be required.

International If a member has an illness, injury or medical condition that may interfere with their ability to participate fully, a medical certificate may be required.



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APPENDIX 4 – CONSUSSION POLICY

See Canadian Pony Club Operations Manual for the full policy on Concussions.



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APPENDIX 5 – ORGANIZER’S HANDBOOK

SECTION A: CHECK LIST & TIME PLAN FOR RUNNING A RALLY COMPETITION

A.1 INITIALIZE (12-18 MONTHS AHEAD)

- A.1.1 Set up Show Committee and appoint Secretary/Treasurer.
- A.1.2 Decide on type and level of competition.
- A.1.3 Select date, preferably by the autumn previous to the year of competition.
- A.1.4 Arrange for venue and stabling

A.2 PROGRESSIVE (9-12 MONTHS AHEAD)

- A.2.1 Select and book Judges, Stewards, TD and officials (paid & volunteer) and send out contracts
- A.2.2 Determine all costs (travel, hotel, meals, etc. and fees)
- A.2.3 Arrange for Farrier and Veterinarian.
- A.2.4 Solicit potential sponsors.

A.3 FOLLOW UP (4-6 MONTHS AHEAD)

- A.3.1 Choose tests (current) for all levels offered.
- A.3.2 Confirm contracts are signed and received.
- A.3.3 Decide on entry Closing date.
- A.3.4 Estimate possible number of entries. Decide if it will be necessary to limit entries. Make sure 3 provinces will be represented.
- A.3.5 Follow up with horse owners and look for more available horses.
- A.3.6 Arrange for Insurance, if required.
- A.3.7 Draw up a **PRIZE LIST** and confirm entry fees.
- A.3.8 Order Ribbons and Trophies
- A.3.9 Post dates on CPC National website if National Championship.
- A.3.10 Arrange accommodations for competitors and chaperones



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A.4 FINALIZE (3 MONTHS AHEAD)

- A.4.1 Delegate tasks (catering, stabling, hospitality, volunteers, administration, pickup airport, billeting night before, rides to excursion, etc.)
- A.4.2 Assure eligibility of officials
- A.4.3 Post dates on CPC Regional website if a Branch or Regional competition.

A.5 POLISH UP (2 MONTHS AHEAD)

- A.5.1 Distribute prize lists and entry forms to competitors.
- A.5.2 Place advertisements as deemed necessary.
- A.5.3 Arrange accommodation for Judge(s). TD and Steward for night prior to competition, and other nights, if needed.
- A.5.4 Confirm caterers.
- A.5.5 Prepare tests – expected number of competitors plus judge(s) plus a few extra.
- A.5.6 Make sure of Dressage Rings and letters for sizes of rings. Also, for a warm up ring.
- A.5.7 Confirm availability of competitors' numbers.
- A.5.8 Finalize volunteers: Scribes, Scorers, Gate People, 'Whipper-In', Runners (to take tests to scorers), X-C judges, timers, Stadium Ring Crew, gate person, timer, warm up ring.
- A.5.9 Arrange for Safety Steward, Safety Officer, traffic control, Stable Management judge, awards presenters.
- A.5.10 Confirm suitable medical personnel and ambulance if necessary.
- A.5.11 Check toilet facilities and/or order "Johnny On The Spot". (portable toilets)
- A.5.12 Pick up Ribbons and Trophies. Check for accuracy.
- A.5.13 Confirm accommodations for Competitors and Chaperones.

A.6 CLOSING DATE (2 WEEKS AHEAD)

- A.6.1 Check that all basic equipment is available and in sufficient quantity. (i.e.: Judges, Timers, Ring Space, Stabling, bells, whistles, tables, chairs, pens, paper, posting results, walkie talkies for X-C, etc.)
- A.6.2 Set up **Competition Schedule** (starting times) allowing test time plus 1 to 2 minutes per test, to allow horse to leave the ring and the Judge to finish marking the test sheet. Allow Judges a 10-minute break every 15 tests, and between divisions.



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Remember that Judges are limited in how long they can work, check the current EC rulebook. Try to arrange the classes in increasing order of difficulty.

- A.6.3 Arrange starting order. Check EC Rules for time allowed between ride times. Try to start and end the day with those that travel the least distance.
- A.6.4 Allot stabling.
- A.6.5 Assign numbers as the entries come in.
- A.6.6 Ensure computer scoring programs are functional.
- A.6.7 Ensure master sheets and master score sheets are prepared.

A.7 COMMUNICATION (48 HOURS AHEAD)

- A.7.1 Man telephones for release of **STARTING TIMES**. Inform early starters of their times.
- A.7.2 Check on all minor officials and tell them when and where they are needed.
- A.7.3 Confirm calculators are functional.

A.8 CONFIRMATION (24 HOURS AHEAD)

- A.8.1 Harrow or otherwise prepare the Dressage Ring. Mark out arena(s) with dressage area.
- A.8.2 Set up ring(s) being sure that both the 20 x 40 and 20 x 60 rings are prepared according to the rules.
- A.8.3 Mark out warm up area or ring.
- A.8.4 Post stabling lists.
- A.8.5 Post starting times and prepare envelopes for each competitor containing start times, number and a program, if one is available. Include sponsor material.

A.9 PREPARE EQUIPMENT FOR NEXT DAY AS FOLLOWS:

- A.9.1 Each Judge should be provided with:
 - a) A shelter with a table and two chairs, or a pickup truck with a clean windshield.
 - b) These facilities should be arranged so that the Judge can sit directly behind the letter to which he/she is assigned.
 - c) Clip board with a copy of each test he/she will be judging
 - d) A cooler with food and water.
- A.9.2 Scribes should be provided with:



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- a) A clipboard with sufficient tests for the number of entries in each class, plus a couple of extras.
- a) Pens and paper, hand bell or whistle (if 2 rings are used, one should have a bell and the other a whistle, to prevent confusion), fly spray or blanket (depending on the season), competition schedule including any scratches or changes.
- b) A cooler with food and water is a nice touch.
- A.9.3 Steward requires a clipboard with competition schedule and changes, pen, chair, fly spray, assistant (if a large number of entries).
- A.9.4 Whipper-In and Gate Opener both require clipboards with the competition schedule, chair, pens and whatever they need for comfort.
- A.9.5 Show Secretary requires:
 - a) A quiet but readily accessible area with table and chairs, or covered area if bad weather.
 - b) Competitors envelopes with numbers and schedule (start times).
 - c) Spare copies of each test.
 - d) Account of money paid, owing or overpaid. (Should be on outside of Competitors' envelopes.)
 - e) Cash for refunding number deposits.
 - f) Stabling information.
 - g) Rule Books.
 - h) Ribbons and Trophies – sorted and in order.
 - i) A reliable lap top makes life easier.
- A.9.6 Scorers require:
 - a) A quiet area with table and chairs (less accessible), protection from wind and glare of sunlight;
 - b) Score sheets,
 - c) Pad of foolscap for notes
 - d) Laptop with scoring calculations already set up
 - e) Posting results sheets if done by hand or printer
 - f) Two calculators, one with tape, or a computer program and one calculator with tape
 - g) Stapler and staples,
 - h) Start sheets (order),
 - i) Reliable runner to fetch tests from Judges, etc.
 - j) Reliable power source for computers and calculators



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- A.9.7 Announcer requires:
- a) Loud hailer or loud speaker,
 - b) Corrected Competition Schedule
 - c) Official clock which determines official show time
 - d) List of classes, sponsors and volunteers for thank you announcements.
- A.9.8 Officials will require refreshments and meals during the competition as well as toilet breaks. Also comfort items such as mosquito repellent, fly spray, hand washing facilities, sunscreen, etc.
- A.9.9 EC passports for horses are not needed at EC primary permit shows.
- A.9.10 Suitable equipment for the repair and maintenance of the ring (more fencing, tractor & harrow, mower).
- A.9.11 Sponsorship volunteer needs to be prepared to play host to sponsors, ensure they are available at the ribbon presentation and that their generosity is being announced.
- A.9.12 Awards volunteer needs a spot to arrange ribbons and awards.
- A.9.13 Prepare thank-you notes and cheques for officials and facilities.

SECTION B: PRIZE LIST REQUIREMENTS

The prize list for the show must include the following information:

- B.1 Name of the organization (Branch/Region) responsible for organizing the show;
- Note:** It is important to note that only one organization may be in charge of the show – shared shows are **NOT** covered by the CPC insurance policy
- B.2 Reference to CPC and a statement that the show is run in accordance with CPC rules and policies and that these rules and policies apply to all competitors (regardless of membership, spectators, coaches, and volunteers;
- B.3 Availability of appropriate dressage tests (publications, web sites, EC/provincial offices, etc.);
- B.4 Address, fax and/or telephone of Show Secretary to whom entries are sent, as well as **closing date**;
- B.5 Requirements for submitting entries (i.e. by individual, signed by DC, Regional Chair, etc.)
- B.6 List of classes, levels, divisions, awards and tests being judged, with ring size



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- B.7 Qualifications required for competition (i.e. previous scores, memberships);
- B.8 Proofs required for entering (i.e. - Coggins tests, vaccinations, test scores, etc. as determined by host);
- B.9 Specific rules and regulations of your organizing committee or landowner (i.e. dogs, tack check, if Championship rules are being applied and if so, which ones, or which are excluded);
- B.10 Names of officials (Judges, Stewards, Organizer, Secretary, Farrier, Veterinarian, etc.);
- B.11 Entry and acceptance of risk forms.
- B.12 Tentative schedule of classes, including requirements for awards presentations (i.e. mounted or not);
- B.13 Information regarding availability of stabling including cost and contact number, food, accommodations including contact numbers, parking and camping
- B.14 Directions to facility



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Sample Itinerary

Day	Time	Event
Thursday	Afternoon	Horses Arrive
	Evening	Teams Arrive Welcome Dinner. Be sure to include lots of “get to know you” activities. Consider mixing up teams for dinner.
Friday	Morning	Stable Management Judges set out expectations
	Morning	Riding Clinic
	Afternoon	Riding Clinic Lecture (Conditioning of Horse, Psychology of Riding, etc.)
	6:00pm	Stable Management Judging Begins
	7:00pm	Trot Up
	8:00pm	Cool Down Stations setup for next day
	8:30pm	Stable Management Ends for day
Saturday	8:30am	Stable Management Begins
	9:00am	Dressage Begins
	11:00am	Cross Country Begins
	12:30pm	Lunch
	1:30pm	Stadium Begins
	2:30pm	Captain’s Class – Over Fences
	2:45pm	Groom’s Class – Flat or over Fences
	3:15pm	Comments from Dressage / Stadium Judges
	3:30pm	Stable Management Ends
	4:00pm	Horses leave
	4:30pm	Riders & Grooms ensure stables are spotless Awards Presentation – Mounted / unmounted
	7:00pm	Awards Dinner
Sunday	Morning	Social Outing, Tour, etc.
	Afternoon	Teams Leave



Name

Rider/Stable Manager

National Rally _____, _____

Held at _____, _____

*National Rally Chair
Canadian Pony Club*

*Rally Coordinator 201
(Region)*